



Wigginton Parish Council

Village Hall, Chesham Road, Wigginton HP23 6EH
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To Councillors: Carol Brown, Sharon O'Sullivan, Celia Pattison-Lora, Harriet Stillwell, Steve Walker (Chair) and Keith Western

Notice is hereby given that a meeting of Wigginton Parish Council will be held on Tuesday 19th November at 8 pm, Village Hall, Chesham Road, Wigginton, HP23 6EH for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.

Members of the public and press are allowed by legislation to attend this meeting.
Please note that meetings are recorded.

Gosia Turczyn
Gosia Turczyn

Clerk to the Parish Council
13.11.2024

Members requiring further information or clarification on items on this agenda are requested to enquire prior to the meeting.

AGENDA

24/129 Apologies

To consider and accept apologies.

24/130 Interest and Dispensations

To receive any declarations of interest for items on the agenda or requests for dispensation.

24/131 Public Participation (max 15 minutes)

Members of the public can raise matters of concern or queries.

24/132 Minutes

To approve and sign the minutes of Wigginton Parish Council meeting held on the 15th October 2024.

24/133 Vacancy for Parish Councillor

Dacorum BC had confirmed that there was no request for a by-election. A casual vacancy advert had been posted on the noticeboard and parish website where candidates are invited to apply until 31st December 2024.

24/134 Reports to Council

- a) Clerk's report and correspondence - appendix 1
Item for information only.
- b) Warden's report - appendix 2
To note the report and approve expenditure if required.
- c) PCSO report.
Included in the Clerk's report.

24/135 Planning Matters

- a) Application(s):
 - 24/02289/FHA 2 Mary Cross Close, Wigginton, Tring, Hertfordshire, HP23 6QL
First floor side and single storey rear extension, rooflights to front and rear.
- b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. List of planning applications relevant to Wigginton Parish can be found at www.dacorum.gov.uk
- c) Decision(s) issued by Dacorum Borough Council:
 - 24/00504/FUL Kiln Meadow, Chesham Road, Wigginton, Tring, Hertfordshire
Construction of Agricultural Barn – REFUSED
 - 24/01756/FUL Hunters Quay Field, Hemp Lane, Wigginton, Tring, Hertfordshire
Construction of timber cabin to provide self-catering holiday accommodation including change of use of field to outdoor recreation as an alternative to the extant consent for stables and equestrian use under 20/02769/FUL (Revised scheme)-
REFUSED

24/136 New Dacorum Local Plan (to 2041)

The Pre-Submission Dacorum Local Plan (2026-2041) and Regulation 19 Consultation were approved by Full Council on 15 October. The consultation will run from midday on Monday 4 November and midday on Tuesday 17 December 2024. Documents and supporting evidence that accompany the Pre-Submission Dacorum Local Plan (2026-2041) can be found on Let's Talk Dacorum.

24/137 HAPTC Training and Courses

To approve expenditure up to £100 for training for Cllr Brown.

24/138 Dacorum's Electoral Review - Consultation on warding patterns – appendix 3

To receive a written report from the Clerk.

24/139 Internal Controls – Governance, Policies and Procedures – appendix 4

To review and approve the following documents: Policy Statement of Internal Control and Review of Effectiveness of Internal Control.

24/140 Financial Matters - appendix 5

- a) To review and agree the accounts that were circulated prior to the meeting including bank statements and reconciliation and cashbook report.
- b) To note the receipt of CIL
- c) To note and agree that the contractual pay rise (2024/25 NJC PayScale's) is to be applied for the Clerk, back dated to 1st April 2024.
- d) To note that WPC had received £98,550 from Community Infrastructure Levy (CIL) (Neighbourhood Payment between 1st April – 30th September 2024).
- e) To pass resolution to authorise schedule of payments circulated prior to the meeting.
- f) To receive first draft of 2025-26 budget and budget monitoring report.

Meeting close.

Next meeting will be held on 17th December 2024 at 8 pm.